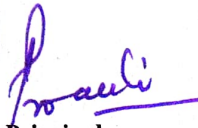


Date - 02/08/2022

Order No. 1574

S. No.	Name of Committee	Name of Conveners/ Members	Signature
1	College Council	Dr. Davinder Dhingra Sh. Sanjeev Kumar (Eng) Sh. Joga Singh Sh. Sanjeev Aggarwal Sh. Shubhash Kumar Sh. Sanjeev Kumar (His) Dr. Apurva Chawla	
2	College Bursar	Sh. Sanjeev Kumar (His)	
3	College RTI, Legal Literacy	Dr. Davinder Dhingra (SPIO) Ms. Paramveer Kaur (Dy. Supdt.)	
4	Staff/Social Secretary	Dr. Apurva Chawla	
5	Office Registrar	Sh. Sanjeev Aggarwal	
6	Anti Ragging	Sh. Anil Saini Sh. Shubash Kumar Dr. Satish Kumar	
7	Grievance Cell (Students)	Dr. Apurva Chawla (C) Sh. Shubham Dr. Deepak Saini Dr. Parveen	
8	Sexual Harassment Cell	Dr. Seema Rana (Chairperson) Ms. Renu Kumari Ms. Paramveer Kaur (Dy. Supdt.) Dr. Davinder Dhingra (On call Legal Expert as per GOI) NGO Member	
9	Non-Teaching Grievance cell	Sh. Sanjeev Aggarwal Sh. Iqbal Singh Sh. Shubham Ms. Preeti	
10	Court Cases	Sh. Naresh Kumar (C) Ms. Paramveer Kaur (Dy. Supdt.) Sh. Sandeep Kumar (CA) -Typing work	
11	AISHE/UGC	Ms. Renu Gupta (C) Dr. Neha Walia Ms. Spana Gupta (CI)	
12	University Work	Mrs. Vandana Saini (C) Dr. Rajeev Goel Mrs. Manisha Devi Mrs. Deepika Prashar Dr. Jagdeep Singh Ms. Indu Dhiman Mrs. Jagjeet Kaur	
13	Uni. Exam Form/ Document	Dr. Suman Lata (Commerce Students) Ms. Renu Kumari (Commerce Students) Ms. Gurpreet Kaur (Commerce Students) Sh. Joga Singh (Art Students)	


Principal

Government College, Naraingarh (Ambala)
Annual Duty List (2022-23) w.e.f. -08-2022

	Attestation	Dr. Apurva Chawla (Arts Students) Sh. Naresh Kumar (Arts Students) Sh. Iqbal (Science Students)	
14	Mentoring	Dr. Davinder Dhingra (Chief Mentor) Mrs. Gauri Mrs. Sapna Gupta Sh. Rahul Kumar	
15	Absentee/ NSO	Ms. Chanchal Rani (C) Sh. Daljit Kumar Sh. Mukesh Kumar (Comm.) Mrs. Neelu Rani	
16	Time Table, Workload	Mrs. Renu Gupta (C) Sh. Sanjeev Aggarwal Sh. Rajender Kumar Ms. Neha Walia Ms. Bindu Mittal	
17	Result Verification	Dr. Apurva Chawla (C) Ms. Pinki Bala Mrs. Ritu Nara Ms. Priya Malik Ms. Neha Walia Sh. Rajender Kumar Ms. Poojadeep Sh. Parveen (Eng.) Ms. Spana Saini	
18	Library	Sh. Iqbal Singh (C) Dr. Seema Rana Dr. Satish Kumar Ms. Manisha Arora Ms. Indu Dhiman Ms. Preeti Ms. Nisha Mrs. Kavita Sharma	
19	Alumni Association	Sh. Subhash Kumar (C) Sh. Sanjeev Kumar (His) Ms. Renu Kumari Dr. Deepika Parashar Mrs. Sapna Gupta Ms. Gauri Ms. Sonia Dua	
20	Campus Beautification, Cleanliness & Nature Interpretation Centre	Dr. Suman Lata (C) Sh. Sanjeev Kumar (Eng.) Dr. Satish Kumar Dr. Asha Rani Ms. Gauri Ms. Sonia Dua	
21	College Canteen and Hopitality	Sh. Naresh Kumar (C) Ms. Chanchal Rani Ms. Eena Gupta	

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		Ms. Gauri	
22	Biometric Attendance	Dr. Rajeev Goel Mrs. Sapna Gupta (CI)	
23	Computer Work/ College Website Updation, Shiksha Setu etc.	Sh. Rajeev Goel (C) Mrs. Raj Rani Sh. Rakesh Kumar Sh. Swarnjeet Singh Ms. Sapna Gupta (CI) Ms. PoojaDeep Ms. Priya Dhingra Ms. Sunita Rani (CI)	
24	Contract, Extension & Outsourcing services	Sh. Sanjeev Kumar (Eng) (C) Sh. Joga Singh Sh. Shubham MS. Paramveer Kaur (Attendance & Comp. Work)	
25	Earn While you Learn/ Apprentice	Dr. Suman Lata (C) Ms. Vandana Saini Ms. Gurpreet Kaur Sh. Mridual Dhingra	
26	NCC	Dr. Satish Kumar	
27	NSS	Sh. Naresh Kumar (PO) Boys Wing Ms. Gurpreet Kaur (PO) Girls Wing-1 Ms. Eena Gupta (PO) Girls Wing-II	
28	Discipline/ Proctorial Duties	Sh. Sanjeev Aggarwal (Chief Proctor) Dr. Parveen(Eng) Dr. Baldev Singh Dr. Jagdeep Singh Sh. Parveen (Pol. Sc.) Dr. Swarnjeet Singh Dr. Rahul Dr. Deepak Saini Dr. Priya Malik Sh. Mohd. Rafi Sh. Daljit Kumar Mrs. Ritu Nara Dr. Deepika Prashar Mrs. Asha Rani	
29	HRMS, E-Salary Upgradation committee	Ms. Reema Sandhu (C) Ms. Paramveer Kaur (Dy. Supdt.) Sh. Mohit Kumar(Clerk) Mrs. Sapna Gupta (CI) Mrs. Sunita Rani (CI)	
30	Income tax Committee	Mrs. Renu Kumari (C) Mrs. Suman Lata Mrs. Dimple Mrs. Chanchal Rani Ms. Gurpreet Kaur Mrs. Manisha Arora Mrs. Manisha Devi	

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		Sh. Rajinder Kumar	
		Sh. Daljit Kumar	
		Mrs. Sapna Gupta	
31	IQAC CELL	Dr. Davinder Dhingra (C)	
		Sh. Sanjeev Aggarwal	
		Ms. Reema Sandhu	
		Dr. Rajeev Goel	
		Ms. Eena Gupta	
		Sh. Iqbal Singh	
		Ms. Manisha Arora	
32	API	Sh. Sanjeev Aggarwal (C)	
		Dr. Rajeev Goel	
		Sh. Iqbal Singh	
		Ms. Manisha Arora	
33	PlacementCell	Ms. Reema Sandhu (C)	
		Dr. Swarnjeet Singh	
		Ms. Priya Dhingra	
		Sh. Rajender Kumar	
		Dr. Sonu Rani	
		Mrs. Jagjeet Kaur	
34	Women Cell	Ms. Renu Kumari (C)	
		Mrs. Chanchal	
		Ms. Neha Walia	
		Dr. Sonu Rani	
		Ms. Indu Dhiman	
		Ms. Priya Malik	
		Mrs. Sapna Saini	
		Ms. Raj Rani	
35	Cultural Committee	Ms. Pinki Bala (C)	
		Dr. Satish Kumar	
		Sh. Mridual Dhingra	
		Ms. Eena Gupta	
		Sh. Mridual Dhingra	
		Sh. Baldev Singh	
		Mrs. Dipti Dhingra	
		Ms. Nisha Devi	
		Mrs. Priyanka Vats	
36	Important Day Celebration Committee	Ms. Renu Kumari (C)	
		Sh. Mridual Dhingra	
		Sh. Baldev Singh	
		Sh. Rajinder Kumar	
		Ms. Bindu Mittal	
		Ms. Nisha Devi	
		Ms. Neelu	
		Ms. Priya Malik	
37	YRC	Ms. Pinki Bala (C)	
		Mrs. Neha Walia	
		Dr. Jagdeep Singh	
		Mrs. Nisha	

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		Dr. Dipti Dhingra	
		Ms. Ritu Mittal	
38	Press Note	Dr. Seema Rana (C)	
		Sh. Rajinder Kumar	
		Dr. Jagdeep Singh	
		Sh. Mohd. Rafi	
		Sh. Rajinder Kumar	
39	Property & Delipidation	Wooden	
		Sh. Joga Singh (C)	
		Dr. Davinder Dhingra	
		Sh. Sanjeev Aggarwal	
		Sh. Mohd. Ali	
		Dr. Parveen (Eng.)	
		Dr. Jagdeep Singh	
		Ms. Sonia Dua	
		Steel & other	
		Sh. Shubham (C)	
		Sh. Naresh Kumar	
		Ms. Preeti	
		Dr. Devender Singh	
		Dr. Dipti Dhingra	
40	Public Health/PWD & Building Maintainace	Sh. Shubham (C)	
		Dr. Jagdeep Singh	
		Sh. Parveen Kumar (Eng)	
		S. Parveen Kumar (Pol. Sc.)	
		Sh. Mohd. Ali	
41	Electricity & Electronic Repair and Other works Committee	Sh. Iqbal Singh (C)	
		Dr. Rajeev Goel	
		Sh. Naresh Kumar	
		Dr. Rahul	
43	Physical Verification	Sh. Sanjeev Aggarwal	
		Ms. Reema Sandhu	
		Sh. Iqbal Singh	
		Mr. Mohit Kumar	
44	Printing Work	Sh. Joga Singh (C)	
		Sh. Sanjeev Aggarwal	
		Mrs. Chanchal Rani	
		Sh. Rahul Kumar	
		Mrs. Asha Rani	
45	College Magazine Committee	Mr. Sanjeev Kumar (Eng)	
		Dr. Seema Rana	
		Mrs. Ritu Nara	
		Dr. Deepak Saini	
		Sh. Davender Singh	
		Sh. Mohd. Rafi	
		Ms. Reema Sandhu (SC Sch.)	
		Sh. Shubham (BC Sch.)	
		Mrs. Eena Gupta (Other Sch.)	
		Sh. Rakesh Kumar	

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46	Scholarship	Sh. Mukesh Kumar (commerce)	
		Sh. Mohd. Ali	
		Ms. Sapna Gupta (CI)	
		Ms. Neelu	
		Mrs. Sunita Rani-All B.Com, B.Sc & PG Classes	
		Ms. Priyanks Vats- B.A. Classes	
47	Student Bus Pass	Sh. Sanjeev Aggarwal (C)	
		Sh. Parveen Kumar (Pol. Sc.)	
		Sh. Sandeep Kumar (CA)	
		Mrs. Priyanka Vats	
		Mrs. Kusum (Lib)	
48	Sports committee	Sh. Sanjeev Kumar (Eng)(C)	
		Sh. Shubham	
		Dr. Baldev Singh	
		Sh. Mohd Rafi	
		Dr. Deepak Saini	
49	Tent Shamiyana & Sound System	Ms. Pinki Bala(C)	
		Sh. Naresh Kumar	
		Mrs. Chanchal Rani	
		Sh. Rajinder Kumar	
		Dr. Priya Dhingra	
		Sh. Mohd. Ali	
50	Tour & Travel	Sh. Sanjeev Aggarwal	
		Dr. Baldev Singh	
		Sh. Parveen Kumar (Eng.)	
		Ms. Chanchal Rani	
		Ms. Vanita Sharma	
		Ms. Priya Malik	
		Ms. Ritu Nara	
51	Passport & Traffic Interpretation	Mr. Shubash Kumar (C)	
		Sh. Rakesh Kumar	
		Ms. Neelu Rani	
		Mrs. Deepika Parasher	
52	Driving Licence & Voter ID	Ms. Manisha Arora (C)	
		Sh. Swarnjeet Singh	
		Ms. Asha	
		Mrs. Priya Dhingra	
53	NAAC	Sh. Rajiv Goel(Nodal Officer)	
		Sh. Sanjeev Kumar (Eng.), Sh. Shubham, Sh. Mukesh Kumar, (Criteria- 1)	
		Sh. Sanjeev Kumar (His), Dr. Suman Lata, Ms. Raj Rani(Criteria-2)	
		Sh. Shubhash Kumar, Ms. Gurpreet Kaur, Ms. Jagjeet Kaur(Criteria- 3)	
		Dr. Davender Dhingra, Ms. Vandana Saini, Ms. Ritu Mittal(Criteria- 4)	
		Sh. Sanjeev Aggarwal, Ms. Eena Gupta, Dr. Deepika Parashar(Criteria- 5)	

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		Dr. Apurva Chawla, Ms. Renu Kumari, Dr. Rakesh Kumar (Criteria- 6)	
		Ms. Renu Gupta, Mrs. Chanchal Rani, Mrs. Sapna Gupta (Criteria- 7)	
54	ACR/ MIS	Ms. Reema Sandhu (C)	
		Ms. Paramveer Kaur	
		Ms. Sunita Rani (CI)	
55	Entrepreneurship Development Centre	Ms. Manisha Arora (C)	
		Ms. Manisha Devi	
		Mr. Daljeet Singh	