

## Office of the Principal, Govt. College, Naraingarh, Ambala

No - 19

### NOTICE

Dated - 25-11-2022

Parent Teacher Meeting (PTM) is scheduled on 03-12-2022 (10:30 am 01.00pm).

All the teachers are directed to complete their attendance registers and maintain the mid-term test & assignment records.

Teachers are further directed to get the above said records signed by respective student parents in their attendance registers.

**Venue for the same will be as follows:**

**Science Students: Computer Lab 26**

**Commerce Students: Commerce Block**

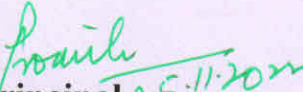
**Arts Students: Seminar Hall**

All the teachers of the concerned faculty ensure their presence at the scheduled venue during the PTM hours.

All the Deans are directed to maintain the record of the visiting parents and ensure to submit to the IQAC cell timely.

All the teachers/mentors and other staff members are also directed to spread this information among all the students and encourage them for the participation.

**Note: 03-12-2022 will be treated as non-teaching.**

  
Principal 25.11.2022